



## **Terms of Service**

Effective Date: January 1, 2025

### **1. Scope of Services**

Artemis Consultancy Ltd. provides accounting, bookkeeping, payroll, training, financial reporting, and related consulting services. The specific scope of services will be outlined in our engagement letter or agreement.

### **2. Client Responsibilities**

Clients agree to provide accurate and timely information. Final deliverables must be reviewed by the client, and decisions based on these deliverables are the clients responsibility.

### **3. Fees and Payment**

Terms Fees are based on service scope and agreed in advance. Invoices are due upon receipt unless otherwise stated. Late payments may result in service suspension or interest charges.

### **4. Confidentiality**

All client information is treated as confidential unless disclosure is required by law or agreed upon in writing.

### **5. Use of External Partners**

We may work with third-party professionals with your approval. We are not responsible for the services of third parties.

### **6. Limitation of Liability**

Our liability is limited to the fees paid for services. We are not liable for indirect or consequential losses.

### **7. Termination of Services**

Either party may terminate services with notice. Clients are responsible for all fees incurred up to termination.

### **8. Governing Law**

These terms are governed by the laws of the Cayman Islands.

### **9. Contact Information**

Email: [swilson@artemisconsultancy.com](mailto:swilson@artemisconsultancy.com) or [smarius@artemisconsultancy.com](mailto:smarius@artemisconsultancy.com)

Phone: 1 (345) 743-2637

Address: 3rd Floor, Genesis Building, Genesis Close, P.O. Box 31988, Grand Cayman KY1-1208, Cayman Islands